



CREDIT APPLICATION CHECK LIST

To assist with a quick processing of the Credit Account Application please ensure these requirements are completed:

CREDIT APPLICATION

- ABN
- Company Name and Trading Names
- Family Trust (*if applicable*)
- All Directors / Partners have signed the Credit Application
- Signatures witnessed by an independent witness (not a life partner, family member, relative or an employee)
- Building Licence Number (*if applicable*)
- No amendments to be made to the Credit Application Forms

PERSONAL GUARANTEE AND INDEMNITY

- Personal Guarantees are mandatory and must be signed and dated by Directors
- Copies of photo ID provided e.g. drivers licence, passport
- Guarantee must be completed correctly and in full
- Signature(s) witnessed by an independent witness (not a life partner, family member, relative or an employee)
- No amendments to be made to the Personal Guarantee and Indemnity Forms

Bank Guarantees may be requested if Personal Guarantees are not acceptable

I confirm that I was the person who completed this Credit Application and warrant that the information provided is true and correct.

Name:

Signature:

Date / /

Returning the information:

For your application to be processed quickly ensure you have completed and signed both the Credit Application and if applicable the Personal Guarantee and Indemnity Form. Please return all original signed and witnessed forms and anything else we have asked for to:

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